

COUNTY: Wh: Hay
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SUBMITTED BY: BS
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Whitley County Project Development Board Minutes
Term: July 18, 2007

At the regular time, the Whitley County Project Development Board met for its Inaugural Meeting: July 18, 2007, at 5:00 p.m. with the following present:

Pat White, Jr. – County Judge/Executive
Roger Wells – 1st District Magistrate
Judge Jerry Winchester – Senior Circuit Judge
Judge Dan Ballou – Senior District Judge
Gary Barton – Circuit Court Clerk
Robert Brown – State Bar Association
Sandra Reeves – Director AOC Representative
Don Ashley – Citizen at Large (not in attendance)

Garland VanHook – A.I.A. AOC General Manager of Court Facilities

Opening remarks by Garland VanHook, A.I.A. AOC General Manager of Court Facilities.

Pat White, Jr. introduced all the PDB Board Members, identifying each office or appointing authority of each board position.

Pat White, Jr. established the Whitley County Project Development Board (PDB) as the governing body for the Whitley County Judicial Center Project and declared this “the inaugural meeting of the Project Development Board (PDB).”

Pat White, Jr. called the meeting to Order and roll call was taken.

In accordance with the Kentucky Court of Justice Rules of Administrative Procedure, Part X, Pat White, Jr. opened the floor to the first order of business.

Motion by Judge Jerry Winchester and seconded by Gary Barton to seat/confirm Whitley County Judge/Executive Pat White, Jr. as Chairman of the Project Development Board.

Motion by Judge Jerry Winchester and seconded by Magistrate Roger Wells to nominate and elect Judge Dan Ballou as Co-Chairman of the Project Development Board.

Old Business:
None.

New Business:
Motion by Gary Barton and seconded by Robert Brown to utilize Robert’s Rules in establishing the business procedures and practices to be used, move to use the written

approved minutes as the official record of the meetings, and move to hire Evelyn McCullah as the secretary at a stipend of \$50.00 per meeting and \$15.00 per each additional hour upon approval of the board and to hire Tracy West as an alternate secretary.

Motion by Judge Jerry Winchester and seconded by Robert Brown to advertise for Architect in the Lexington Herald-Leader and the News Journal.

Motion by Pat White, Jr. and seconded by Gary Barton to advertise for a Financial Agent in the Lexington Herald-Leader and the News Journal.

Motion by Gary Barton and seconded by Judge Jerry Winchester to advertise for a Construction Manager as laid out in AP Part X in the Lexington Herald-Leader and the News Journal.

Motion by Pat White, Jr. and seconded by Gary Barton to table until have an architect/financial agent site discussion/property, including public hearing date.

Motion by Gary Barton and seconded by Judge Jerry Winchester to advertise bids for architect, financial agent and construction agent on July 29, 2007, and August 5, 2007, in the Lexington Herald-Leader.

The information from each bidder will need to be received in the Office of the Judge/Executive by August 15, 2007, at 4:00 p.m. The information is to be dispensed to all board members before the September 12, 2007, meeting. It was agreed that the board will not meet during the month of August because the bid information would not be available.

Garland VanHook informed the board that the judicial center would be a 57,300 square foot structure. The budget for the project is valued at \$18,901,360.00.

Motion by Gary Barton and seconded by Pat White, Jr. to advertise for bond counsel in the Lexington Herald-Leader and the News Journal.

Garland VanHook discussed the need for preparing a board schedule of goals.

General questions by board members were discussed. The regular scheduled meetings of the board will be held on the 2nd Wednesdays of each month.

Public comments.

Motion by Judge Jerry Winchester and seconded by Judge Dan Ballou to adjourn.